# CIT Crawford College of Art & Design Portfolio Guidelines



## **CCAD Undergraduate Programmes**

- BA (Honours) in Contemporary Applied Art (Ceramics, Glass, Textiles) CR210
- 2. BA (Honours) in Fine Art CR220
- 3. BA (Honours) in Photography with New Media CR225
- 4. BA (Honours) in Visual Communications CR600

The portfolio is your opportunity to show what interests and excites you visually; it should show your ability and potential to engage in a challenging and creative contemporary art and design practice. If you have an inquisitive mind and want to explore your creativity, then the CCAD Degree Programmes are for you.

# There is no 'standard' portfolio but these are indications of what will be looked for:

- Make it exciting so your portfolio reflects your interest and enthusiasm for the chosen course as a prospective art and design student.
- Evidence of drawing and painting are essential and/or photography should be demonstrated through both observational and imaginative work.
- Don't leave out large scale or 3D work; however it is sufficient to present this by photographing the objects from a variety of viewpoints and including some indication of scale if possible.
- Sketchbooks and personal visual diaries are vital since they give an idea of how you inform yourself, how you generate ideas and your approach to researching and developing them.
- It is important to organise and present your portfolio clearly but there is no need to spend a lot of money mounting work - spend time putting your folder in order, be selective, judge what best displays your interests, abilities and skills, then arrange it in a clear and coherent manner- don't put everything in. Remember we are looking for quality, not quantity.
- Applicants for the BA in Visual Communications CR600 and BA in Photography with New Media CR225 can submit their work in digital portfolio format should they wish.

**Note:** Portfolios for the **BA** in **Visual Communications CR600** should contain examples of any 'graphic design' projects you may have undertaken such as logos, event posters, CD covers, or graphics for packaging.

Portfolios for **BA** in **Photography in New Media CR225** can contain a higher proportion of photography and/or video work, particularly where applicants have fewer examples of drawing, painting and 3D artwork.

**Finally and most importantly,** enjoy the process of creating your portfolio - it will be evident in the work. Be inventive, we enjoy seeing work that is individual and imaginative.

### **Admission Procedures**

- This involves aggregating the points scored for the Leaving Certificate or FETAC (now Quality and Qualifications Ireland (QQI)) points alongside marks awarded for a Portfolio Assessment.
- Points are awarded out of 600 using the normal CAO points system applied to six subjects. A further 600 points are available for the Portfolio, making a total of 1200 maximum.
- A minimum of 240 (40%) points must be obtained in the Portfolio Assessment in order for an applicant to be eligible for the course.
- CR 225 please note: The normal CAO points system does not apply. Instead applicants are required to meet the minimum academic requirements i.e. a Leaving Certificate in six subjects (H5 in two subjects, and O6/H7 in four other subjects). One of the subjects must be English or Irish. Alternatively applicants should have any QQI/FETAC major award comprising 8 subjects with 3 Distinctions. Applicants are also required to present a portfolio of work for review. The portfolio will be marked, with a maximum of 600 marks being available for it. A minimum mark of 240 is required to be considered for a place on the programme.
- Applicants should apply in the normal way through the CAO by 1st February, after which they will receive an invitation to submit their portfolio for consideration. This usually takes place in March.
- The marks allocated to the portfolio will be communicated to the CAO and to the applicant before the end of May by post.
- When the Leaving Certificate results become available, the CAO will make offers in the usual manner.

## https://crawford.cit.ie

## **CIT Crawford College of Art & Design**

## **Portfolio Guidelines**

 In order to be considered for a place on the courses CR 210, CR 220, CR 225, and CR 600, applicants must satisfy the minimum academic requirements (please see each course for details). All assessments will be carried out by portfolio review and applicants will be required to present their portfolio in person for both the Fine Art and Contemporary Applied Art (Ceramics, Glass, Textiles) Programmes.

### **Portfolio Presentation**

We view hundreds of portfolios each year and to ensure the process works, we ask you to thoroughly read through the procedures outlined below.

#### Locations

Presentations for CR 210 and CR 220 will be made to the Department of Fine Art & Applied Art, which is based at the CIT Crawford College of Art and Design at Sharman Crawford Street campus in Cork City.

Please note that the application procedure and review of presentations for CR 225 and CR 600 will be held in the Department of Media Communications, which is based at CIT Bishopstown campus on the ground floor - C corridor of the main building.

- All work should be contained within a secure art portfolio that is clearly labelled with your name, address, contact telephone number, and your correct CAO number.
- Each individual artwork must be clearly labelled on the reverse, if desired, with your correct CAO number.
- Applicants of CR 220 BA (Honours) in Fine Art, and CR 210 BA (Honours) in Contemporary Applied Art (Ceramics, Glass, Textiles) are required to deliver and collect portfolios directly to the college by invitation.

Applicants are invited to tour the college and meet with staff and students and should allow approximately 3 hours in total for portfolio assessment. Portfolios must be collected on the day of assessment.

- Applicants of the CR 225 BA (Honours) in Photography with New Media, and CR 600 BA (Honours) in Visual Communications are responsible for delivery and collection of their portfolios. The Department secretary will issue the applicant with a collection receipt and on return the receipt is handed in and the portfolio returned. Portfolios not collected within a reasonable time period are not the responsibility of the department.
- Portfolios may be posted or shipped to the Department of Media Communications, CIT. However, the Department cannot be responsible for wrapping and return shipping.

Note: For those of you applying for more than one of our programmes, we will hold the portfolio reviews at one location. We will give details of the location in our letter inviting you to the portfolio review.

If you have any queries, please email ccad.enquiries@cit.ie



#### ART PORTFOLIO PREPARATION COURSES

We offer Art Portfolio Preparation Courses on Saturdays during the school year as well as a short, intensive course during the summer.

For further information, visit https://crawford.cit.ie or email ccad.enquiries@cit.ie



